



Seabird Island

Finance & Administration

During the presentation out of respect for those presenting and those who are in attendance, we will be muting everyone's mics, until the presentation is complete.

Thank you for your understanding.

Preparation for year end

- Directors and Finance staff are working hard to review contracts to ensure monies are being spent properly and that reports which are required being filed by the specified deadlines.
- Year end inventory, petty cash, and gift cards were completed on March 31, 2022.
- Currently preparing year end reporting to funders.
- Currently preparing year end working papers to auditors.

Stage 1 2023 Budget

- Stage 1 Budget for fiscal ending March 31, 2023 has been approved by Chief and Council by March 31, 2022 as per requirement of FAL.

Audit

- Finance team is focusing on ensuring all transactions up to March 31 are posted to general ledger.
- Working papers and balancing of department program schedules has begun.
- Analysts and Directors/managers are going through programs to ensure revenues & expenditures are recorded and budgeted items properly allocated.



Records Management

Registries

- Converting hardcopy to digital format and authenticating
- 42,000 lbs. of paper approximately 21 tons of paper
- 357 trees from harvest
- 64.26 cubic yards of landfill space
- 85,617 kilowatts of energy
- 12,327 less pounds of air pollution
- 146,013 gallons of water
- 7980 gallons of oil

Other Services

- Reception coverage – 5 hours
- AP filing – 29 hours
- AR filing 23 hours

Pioneer

- Clean up
- Restoration
- Renovation underway

Training & Professional Development

- Records Management Certification-Module 3
- FNPSS Records & Information Management Training team received certificate



Information Technology

Internet Support

- Call Momentum at 1-844-574-6158
- For installation call the Band Office at 604-796-2177

Shaw Take Over Community Internet

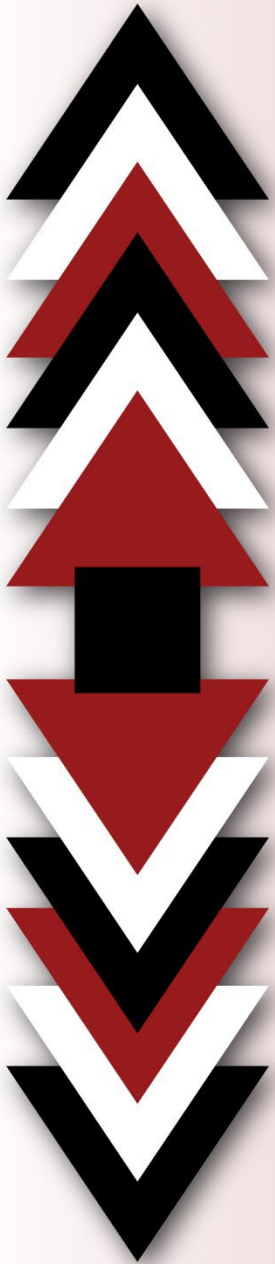
- A meeting with Shaw took place to discuss the next steps for services
- Working on redundancy with Shaw/Telus to develop disaster recovery plan to mitigate internet loss in the community. An example of this was the mudslides and freezing rain this pass fall/winter.

Pioneer Network Upgrades

- As we continue to grow, more staff are being relocated to our satellite office on Pioneer Avenue in Agassiz.
- Network and Firewall upgrades completed.
- SqDC has now moved into Pioneer office space.
- Records Management department will be moving over over the summer to better manage onsite secured physical records.

Fibre Line Upgrade

- Installation of new conduit and fiber lines to ECE building, community schools, and recovery home completed.
- College fibre line upgrade to be completed by May 2022.



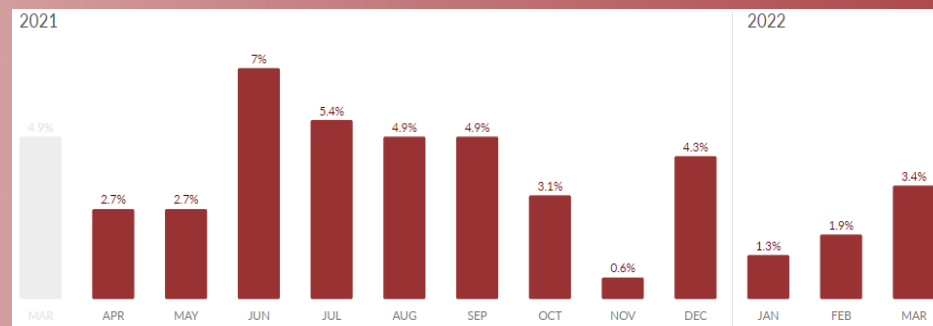
Human Resources

Projects

- Safety Policy Manual
- HR Help Desk
- Orientation Process
- Digitizing Personnel Files
- Monthly Messaging to Staff
- Criminal Record with Vulnerable Sector Check

EMPLOYEES						
319 Total Employees	24 New Employees this Quarter	21 Ended Employment	6.6% Turnover Rate	69% Employees Identify as Indigenous	34% Identify as Band Members	10 Trainings Taken

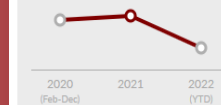
RECRUITMENT							
32 Jobs Posted	29,011 Job Posting Views	361 Resumes Submitted	94 Interviews Held	24 Candidates Hired	- Policy Exempts	- Missed Interviews	- No Shows



Jan 2022 - Mar 2022

6.6% 21 people
Total Turnover

2.2% 7 people
Average Monthly Turnover





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