

Seabird Island

Community Infrastructure

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Seabird Island Band





Public Works

1. Buildings and Mechanical

- The Public Works Department continues to maintain the Mechanical systems associated to our Buildings
- We have acquired estimates for design of emergency generators in schools and AC units to mitigate any future issues with power outages and Cooling stations for heat waves in future.

2. Sanitation

Septic tanks cleanout is planned for Spring

3. Grounds Keeping and Land Scaping

- Crews have started winter preparations and clean up of landscape features.

4. Utilities

- Weddler is mandated to map sewer lines in the community

5. Roads Department

- A Grant application for funding of Community signage was approved. Additional community signs, and upgrades to safety signage will be completed in February.

6. Infrastructure Update

- Construction is in progress for the Fire Hall upgrade
- Feasibility study is in progress for adding new water reservoir
- Feasibility study completed for water looping

7. General

- Working with DNA on PW works O&M development, including Seasonal Grounds Keeping & Maintenance Plan, Water Distribution & Associated Maintenance Plan, Sanitation & Maintenance, Roads Maintenance. Individual Buildings OM plans and associated daily, weekly and monthly check lists for traceability.



Housing

1. General/Admin

- Select Property Management has been working with SIB for six months.
 - 98 of 139-unit inspections have been completed.
 - General repair and plumbing reports received for 44 inspected units
 - 83 work orders completed.
 - Outstanding work orders – 13 – waiting on confirmation of funding
- Various meetings throughout the quarter members, contractors, stakeholders, funders, and SIB departments

2. Individual Homeownership

- 10 members in various stages of building or renovating their own homes.
- 1 member completed their home build.

3. Projects

- **Insurance Claims**
 - There are three insurance claims underway in housing.
- **Vacant Home Renovations** - Working with Project Manager – asbestos testing has been completed.
- **Multi-plex Proposal with ISC**
 - Funding received from ISC to build 24 townhouses
- **8-plex window and door replacement**
- **Community Energy Plan revision**



4. Funding for New Construction and Renovations

- ISC Housing top-up funding has been received
- ISC funding received for housing capacity development
- CMHC renovation funding received for Band owned rental upgrades

5. Training / Webinars Attended

- First Nations Fraser Valley Housing Forum
- First Nations Housing Professionals Association – AGM – Nov 28 – Dec 2.
- First Nation Energy and Mining Council webinar – Navigating Energy Programs
- Flood Resilient Housing – Dr. Elizabeth English





Capital Projects

1. Cultural Center

- Building to NBC 2020
- Construction Manager RFP reviewed; four companies responded. Preview Builders won the competition and contract is signed.
- Latest construction estimate (Class C) is \$14,557,957.00

2. Fire Hall Addition & Renovation

- Reviewing tenders for concrete work.
- Fortis will move the gas meter on January 23rd.

3. Health Center Renovations

- Quote received for new blinds \$19,491.00
- Deficiencies being addressed.
- Most work is complete, only minor touch ups left.

4. College HVAC

- Project complete, minor deficiencies being addressed.
- Protective cages around heat pumps installed.

5. BC Housing 30 Unit Complex

- Geotech awarded by DNA to Kontur Geotechnical.
- Schematic Design in progress.

6. 136 Acre House

- Received and reviewing design package from JCR Design of Chilliwack.
- Meeting with staff and JCR set for January 19th, on Teams and in person in the boardroom.

7. Old Cultural Center

- Building has been remediated.
- RFP draft developed – being posted on BC Bid by Purchasing – still waiting for Purchasing Department to Post.



8. Old Administration Building

- IT has moved the hub out of the building.
- Received a proposal from Free Port Industries for a 48x60 office, 12 office modular building for approximately 800K, and 640K from Britco.

9. Events Trailer

- Remediation and demolition quote is \$18,200.00.
- Need the contents removed.

10. Ten Homes Remediation/Remodel/Demolition

- BCR received.
- RFP in progress.

11. Four- Six-Plexe

- Budget is 7.2m
- January 6, RFP for Construction issued to Mierau Contractors Ltd., Preview Builders International Inc., Gerry Enns Contracting, Yellowridge Construction Ltd. Submission deadline is January 20th.
- Contracted Construction Manager will tender on our behalf for architecture/engineer for design.
- Site feasibility underway (Dillon Consulting).

12. Cemetery Upgrade

- Remediation and demolition quote is \$18,200.00.
- Need the contents removed.
- Reviewing GPR quotes.

13. Meetings Attended

- 36




Custodial

- 1. Events with set-up/take-down done by Custodial department in the months of Sept-Dec 2022: 17**
- 2. Events without set-up/take-down in the months of Sept-Dec 2022: 2**
- 3. Custodial Service Tickets closed in the months of Sept-Dec 2022: 16**

4. Custodial Service Tickets In-progress in the months of sept- dec 2022: **0**
5. Custodial Service Tickets open in the months sept-dec 2022: **0**
6. Custodial manager meetings: **14**
7. Custodial Manager Teams/emails/texts regarding custodial deficiencies: **48**



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- 8. Custodial Manager Supply Orders in the months of Sept-Dec 2022: 9**
 - 9. The custodial departments newest addition Dawna Schneider has started within Seabird Island. This addition brings the department up to 11 staff members within the department.**



Lands

1. Enforcement

- Meeting with the RCMP to troubleshoot an issue - 4

2. Land Queries

- Demolition, Building, and Zoning questions
- Researched, reviewed, and reported on a historical land tenure
- Building, Fill, and Survey questions

3. Land Use Plan Development

- Supported the consultant by asking questions to other parties and connecting them with the answers
- Revised the LUP's Implementation Table with all departments/groups
- Assisted with revising the Place Name for one site
- Provided context such as history/meaning for Place Names on the Land Use Plan Revised proposals
- Met with legal team to review RFP
- Met internally to discuss RFP, RFT and internal processes

4. Environmental Management Plan Proposal

- Review, score, and met with the team to discuss submissions
- Revised proposals
- Met with legal team to review RFP
- Met internally to discuss RFP, RFT and internal processes

5. Internal Meetings - A

- Met with Economic Development, to share future enforcement approach – 1
- Met with Housing, to assist with future planning– 1
- Met with the Land Advisory Committee, to review the community's input on the 4 proposed draft/revised laws – 1
- Met with Finance Team, to review grant funding, and assess status – 1
- Met with Human Resources Team, to discuss the Lands future growth, job descriptions, and support – 1
- Seabird Referrals/Heritage Policy meeting – 1

5. Internal Meetings - B

- Met with Chief & Council to review the TLH findings - 1
- Met with Finance Team, to review grant funding, and assess status – 1
- Met with Human Resources Team, Executive Director and Health to discuss the Indigenous Perceptions training– 1
- Met with Seabird's school Principal and Vice Principal RE: Drone training – 1
- Historical lot research and sharing the findings with ED for C&C – 2
- UFV Student Job Fair meeting to discuss who was going to attend – 1
- Met with Records team regarding an Estate – 1
- Met with Human Resources Team to review SIB's safety manual - 1

6. External Meetings -A

- Met with Fortis, rerouting line proposal – 1
- Met with BC Hydro, to discuss Seabird's needs and BC Hydro's future - 1
- Met with First Nation Land Management Resource Centre on Environmental Management Plans – 1
- Met with Vector Geomatics to determine where the metes and bounds description is located – 1
- Met with Stó:lō Research & Resource Management Centre to review the Decades Mapbook – 2
- Met with Stó:lō Land Stewardship Department to review the S'ólh Téméxw Guardians training - 1
- Met with Stó:lō Research & Resource Management Centre's GIS team to explore services – 1
- Met with Kwantlen Polytechnic University's Institute for Sustainable Food Systems to review project goals under the Investment Agricultural Foundation's grant – 1
- Met with United Way to hear from other groups operating a Food Sovereignty program – 1

6. External Meetings -B

- Met with Fortis regarding the routing project – 1
- Met with RELAW team -2
- Met with BCIT for Building Inspector course - 1
- Met with Stó:lō Research & Resource Management Centre to review the Decades Mapbook - 1
- Met with Stó:lō Land Stewardship Department to review the S'ólh Téméxw Guardians training and safety manual/protocols - 2
- Met with Dog rehoming agency – 1

7. Internal Training

- Trained staff on how to register a document in the First Nation Land Registry System
- Trained staff on how to complete an encumbrance

8. External Training

- Workshop on how to use the Nutritower with Health Department, Early Childhood Education, and the schools – 1
- Attended the RELAW training with West Coast Environmental Law Corporation – 4 days
- Thompson Rivers University & TULO's Land Management Certification – 1

9. Permits Issued

- Event Permit – food truck – 2
- Special Event Permit – Drag Hunt – 1
- Demolition Permit – 2
- Burn Permit – 1
- Works permit - 1



Fleet

1. New Backhoe

The new JCB backhoe was delivered in early November to replace the aging and in need of major repairs old John Deere backhoe. The new backhoe was purchased with extended warranty and a maintenance schedule. This will ensure the machine will be in our fleet for many years to come. There is a pre-trip check list to be done before the machine is moved by the operator. performed well in snow removal in our first winter storms.

2. New Toolcat

The new Toolcat arrived in early November, this piece of equipment will be a valuable addition to Public Works as this will have different attachments (Pallet Forks, Bucket and Snow Plow). This piece of equipment will be used in many applications within Public Works. Backhoe and Toolcat performed above and beyond in snow removal and keeping parking lots clear of snow.

3. Transition of Vehicles and drivers from Health Department to Fleet Department

November 7 saw the transition of vehicles and drivers from the Health Department to the Fleet Department. This transition has the Health drivers being scheduled for patient travels through the Fleet Department. Seabird Health vehicle usage requests and bookings is now done through the Fleet Department. This transition has been fairly smooth with the great help of the Health drivers and Chrystal Harris.

4. Gas Card Collection

All fuel cards issued to Public Works staff and Health driver have been collected and the cards have been cancelled. New cards under Fleet Department control are in the process of being issued, for fueling up Health Department and Public works vehicles, seabird staff will have to sign out a fuel card through Fleet and return card with a receipt when done using. Only exception will be 1 card will be issued to Fire Department to be kept at the hall for use after hours and on weekends. The Fire Chief will turn in all receipts at the end of each month.

5. Training on New equipment

Quotes have been received from a company on a Safe Operator training course on the new equipment purchased. Looking at quotes for a heavy equipment operator course for 2-3 Public works employees that will mostly be using the new Backhoe.

6. Compound

Was still having issues with vehicles coming back after hours and not being put into the compound, drivers signing out vehicles, returning vehicles after hours and not returning binders next day. Vehicles that were needed weren't being available because of keys not available. This has been getting better with drivers through verbal training. Fleet is working on a solution for after hour key drop off, that will be secure and ease of use. Issue with gate being left open at night and weekends has been rectified with verbal training and most drivers are working with us on that.



Fire Management

1. Practices and Trainings

The Seabird Island Fire Department had three practices in the month of November. Relatively quiet as we continued the transition from Mike to myself. We took on one new member, making our current active membership now up to 10. Starting in January we will get into a properly scheduled training routine that I am currently building to compliment the needs and skills of the department.

Practice and Training Hours for November totaled 32 man hours

Practice and Training Hours for December totaled 174 man hours.

2. Calls for Service:

- The fire department received 12 calls for service
- One electrical issue in a residence, that caused a light to burst.
- One MVI, involving a vehicle into the ditch as a result of snow and ice on the highway.
- One commercial alarm for burst sprinkler and water lines at the high school.
- One cardiac arrest
- One residential and one commercial alarm
- One Motor Vehicle Incident involving a roll over.
- Three call outs for wires down during the windstorm.
- Calls for service for November totaled 25 man hours.
- Calls for service for November totaled 123 man hours.



3. Emergency Management

December saw below average cold weather, along with snow and ice. Fortunately hydro interruptions were minimal if any, and there was no need to open a warming center. Staff were prepared to open and operate the appropriate facilities if required during the holiday break. Emergency contact lists were updated.

Looking forward to January, Holistic Emergency Preparedness and Response Training will be providing two days of courses regarding EOC Level 2 – Logistics and Finance Sections.

The first half of November saw heavy windstorms and cool temperatures in Seabird Island and the surrounding areas. Hydro issues were common and one incident saw power out for 26 hours. The gym at the band office was opened as a warming center for those without power. Mid November, when I started in the position, saw two local wildfires. Both fires were within the boundaries of the District of Kent. The Bear Mountain Wildfire (fire # V12834) was visually impactful to the Seabird Island community. The fire was monitored and a crew from BC Wildfire began working on containment efforts two days after the start of the fire. Heavy rainfall and later snow led to the extinguishment of the fire. There is movement on an application to receive funding to hire a 6 month term Community Recovery position to help deal with remaining issues from last Novembers atmospheric river.

